

# Automated Invoice Processing in SAP



## ***maxflow<sup>®</sup> invoice management***

**SAP<sup>®</sup> Certified**  
Integration with SAP S/4HANA<sup>®</sup>

**SAP<sup>®</sup> Certified**  
Integration with SAP S/4HANA<sup>®</sup> Cloud

**SAP<sup>®</sup> Certified**  
Integration with Cloud Solutions

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We are happy to advise you.

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## YOUR BENEFITS

- Reduction of processing and personnel costs
- Expedition of the approval process
- Minimisation of errors and effort for reconciliation
- Increased transparency by means of an invoice overview and process logging
- Increase of cash discount revenue and efficient deadline reminders
- Locally independent processing of invoices
- Complete integration in SAP and multiple times SAP certified

### Smart processing of incoming invoices

Our invoice workflow is a state-of-the-art software solution for the automated processing of incoming invoices without media discontinuity. maxflow® invoice management not only lowers process costs to a minimum but also significantly speeds up the processing workflow. The processing takes place completely digitally – paper-free, without postal delivery, without copies, without archive folders. All document data are recorded digitally and processed automatically, and are available by the click of a button. The highest levels of transparency and control remain assured throughout the process, even with the automated processing.

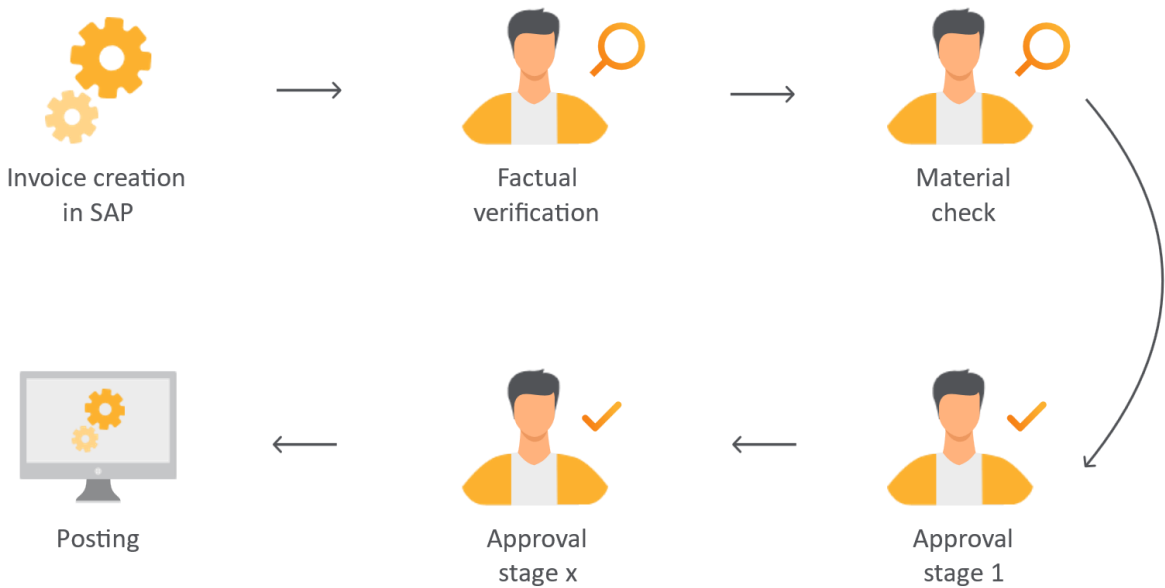
### Modern web interface and mobile approval

The processing can take place independent of location, whether in the office, the home office or on the road. Our solution can be used not only in the SAP GUI, web browser (e.g. for non-SAP users) but also on mobile end devices (e.g. smartphone, tablet) using the Fiori app/UI5.



## Flexible approval control

The approval process for processing MM and FI invoices, as well as credit notes can be configured freely, and it permits mapping of even the most complex approval rules. The approval strategy can be made dependent on various invoice characteristics (e.g. amount, company code, etc.) – completely flexibly and dynamically. At the same time, the responsible processors are identified in a fully automated process.



## Central purchase ledger

The maxflow® invoice management monitor (“purchase ledger”) is the central tool for the precise research and analysis of the processed activities and documents. All processed invoices are created centrally in the monitor via which, a.o., the current processing or approval status can be viewed at any time.



## Full transparency

Moreover, our solution offers a detailed process log, noting for each processing step when and by whom it was carried out and who had the power to execute it as the competent processor, so that the entire processing workflow can be reconstructed.

### OVERVIEW OF ADDITIONAL FEATURES

- Account assignment assistants
- Multiple account assignments
- Escalation mechanisms and discount deadline warning
- Petty sum rule and fully automated entry to account
- Notes and query feature
- Substitution rules in the case of absences of personnel
- Display of original invoice (from archive)
- Uploading additional documents
- Supported in multiple languages (e.g. English)
- Adjustment of texts to customer vocabulary
- User-defined layouts
- Independent from archives due to ArchiveLink